South Cambridgeshire Hall Cambourne Business Park Cambourne Cambridge CB23 6EA

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South Cambridgeshire District Council

15 January 2024

To: Chair – Councillor Michael Atkins Vice-Chair – Councillor Peter Sandford Members of the Audit and Corporate Governance Committee – Councillors Geoff Harvey, Mark Howell, Helene Leeming, Richard Stobart and Heather Williams

Quorum: 3

Substitutes: Councillors Graham Cone, Sue Ellington, Dr. Richard Williams, Bunty Waters, James Hobro, Dr Lisa Redrup, Pippa Heylings and Jose Hales

## Dear Councillor

You are invited to attend the next meeting of Audit and Corporate Governance Committee, which will be held in Council Chamber - South Cambs Hall at South Cambridgeshire Hall on Tuesday, 23 January 2024 at 10.00 a.m.

Yours faithfully Liz Watts Chief Executive

	Agenda	Dagaa
1.	<b>Apologies for Absence</b> To receive Apologies for Absence from Committee members.	Pages
2.	Declarations of Interest	
3.	Minutes of Previous Meeting To confirm the minutes of the meeting held on 28 November 2023 as a correct record.	5 - 8
4.	<b>Public Questions</b> If you would like to ask a question or make a statement, then please refer to the <u>Document called Public Speaking Scheme (Physical Meetings)</u> and contact Democratic Services by no later than 11.59pm three clear working days before the meeting.	
5.	Annual Governance Statement and Local Code of Governance	9 - 34

- 6. Approval of the draft accounts for 2021/22 and arrangements for the 35 166 completion of accounts and audit for outstanding years
- 7. Matters of Topical Interest

The Council is committed to improving access to its agendas and minutes for all members of the community. We try to take all circumstances into account, but if you have any specific needs we will do what we can to help you. Please contact Democratic Services on 01954 713 000 or email democratic.services@scambs.gov.uk.

Further information for members of the public can be found at the below link. Link to further information for members of the public attending South Cambridgeshire District Council meetings.

If you wish to ask a question or make a statement at a meeting, please refer to the Public Speaking Scheme at the below link. Link to the Public Speaking Scheme

## **Further information for Councillors**

Declarations of Interest – Link to Declarations of Interest - Information for Councillors

Councillors are reminded that Democratic Services must be advised of substitutions in advance of meetings. It is not possible to accept a substitute once the meeting has started.